## Hospital Cancer Champion Role description

Macmillan Information & Support Service,
Tameside Macmillan Information & Support Service



## Why do you need me?

Every year in Tameside & Glossop over 1200 people are diagnosed with cancer and over 8000 people are living with cancer. Many people affected by cancer attend the hospital but are unaware of the information and support available to them. You can help us change this

Macmillan Information & Support Service volunteers help us provide an improved service to visitors and enables Macmillan staff to participate in other activities to raise the standards of information & support to people affected by cancer in many areas & settings

## What activities will I be involved in?

Examples could include:

- Highlighting your presence as a Macmillan Information and Support contact by use of signs leaflets and banners as appropriate to the location
- Meeting and greeting patients, their families, staff and other visitors in a friendly and appropriate manner.
- Directing enquires for assistance support or information to the Macmillan Information and support team by signposting to the unit (calling to check an advisor is available first) giving directions to the unit, arranging scooter transport if necessary. Taking messages, referrals, contacting the unit by phone or email. Passing on the Macmillan information and support leaflet for people to take away and contact the service in their own time
- If an advisor is not available at the unit, taking the persons contact details and brief details of information needed or need for assistance. Passing these onto the Macmillan Information team by phone call, email or internal mail.
- Admin duties on occasion checking displays and signs in your area
- Agree to receive the Tameside & Glossop Macmillan Information and support service updates & newsletters by email.
- Receive offers of training and support from Macmillan cancer Support & Cancer Research UK
- Any other duties as reasonably appropriate

Contact Please contact David Banks if you would like to find out more about this role.

